

This form must be carefully read and filled with accurate and truthful information.

<p>IMPORTANT:</p> <ol style="list-style-type: none"> This form must be typed in to apply as a regular, visiting or transfer graduate student in Arkin University of Creative Arts and Design. A complete application form, <u>together with required documents</u>, is necessary for initiating the application process. Please fill in the spaces/check-boxes in all sections. Application, together with all required documents shall be submitted electronically (gradschool@arucad.edu.tr) 	FOR OFFICIAL USE ONLY
	Application No:
	Date Received:
Remarks:	

Personal Details						
1	First name:	Middle name:	Last name:			
2	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	3	Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married			
4	Citizenship:	5	Date of Birth: / / (Day/Month/Year)	6	Place of Birth (City):	
7	Permanent Address:					
8	Address in Turkish Republic of North Cyprus (Leave blank if same as permanent address):					
9	Email Address:				WhatsApp: Mobile:	
Academic Information						
10	Graduate Study Level You Are Applying: <input type="checkbox"/> Master with Thesis <input type="checkbox"/> Master without Thesis <input type="checkbox"/> PhD					
Program:						

11	Status:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		12	Applying For		
		<input type="checkbox"/> Regular <input type="checkbox"/> Transfer <input type="checkbox"/> Visiting		Academic year : 202__ - 202__ <input type="checkbox"/> Fall <input type="checkbox"/> Spring			
13	University Level Institutions Attended and Degrees Obtained (Most recent first):						
	Institution	WEB Address	City / Country	Dates Attended	Field of Study	CGPA*	Degree & Date
* Please, type in CGPA out of 4.00.							
For Transfer Applications only:							
<u>Reason(s) for Transfer:</u>							
	Current University / Institution	WEB Address	City / Country	Dates Attended	Field of Study	CGPA*	Total No of Credits / Courses Taken

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14	Background or Training in English: (Not valid for the programs in which the medium of instruction is Turkish)				
<input type="checkbox"/> Native Speaker Place of Birth: _____ Citizenship: _____		<input type="checkbox"/> Proficiency Demonstrated by (if any):			
		English Language Test(s):	Date Taken / (Day/Month/Year)	Score	
		TOEFL			
		<input type="checkbox"/> Paper-based			
		<input type="checkbox"/> Computer-based			
		<input type="checkbox"/> Internet-based			
		IELTS			
		YDS			
		YÖKDİL			
		ARUCAD Graduate			
		Other:.....			
Other Test(s) Not Specified Above (if any): (Specify)					
15	Academic Proficiency Test Scores (if any):				
<input type="checkbox"/> ALES: Verbal: ____, Quantitative: ____, Equally weighted: ____					
<input type="checkbox"/> GRE: Verbal: ____, Quantitative: ____, Analytical: ____					
Other Test(s)/Exam(s)/Certifications Not Specified Above (if any): (Specify)					
16	Teaching or Other Academic Experience (include institution, subject or discipline, dates):				
17	Publications:				
18	Work Experience (include employer, date, position held, and nature of job):				
19	Give details of sub-areas/disciplines of interest within field of study you intend to study.				
References (Three names required)					
20	Name	Title	Address	Telephone	Email
Notification of the Acceptance / Rejection					
21	A formal letter will be sent to you via email address indicated in the application form.				

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Application Procedure & Documents Required

IMPORTANT: (Applicant's Check List)

The application file should contain the following documents in the order indicated below:

1. Completed application form (this document), signed and dated
2. An official transcript of all university-level courses you have taken
3. A comparative mark/grade table if CGPA on the transcript is not out of 4.00
4. Attested scanned copies of diplomas received from a university or equivalent institutions
5. Documentation of scores received for English and academic proficiency exams/tests (see questions 14 and 15)
6. A scanned copy of your passport or ID card
7. Curriculum Vitae (CV)
8. Two passport-sized (approx. 6 cm x 5 cm) photographs (required for registration only)
9. Portfolio
10. Short Thesis Proposal (for PhD applicants only)
11. Letter of intent stating the reason of applying to the programme (for PhD applicants only)

Additional Remarks by the Applicant

Name, Signature & Date

I hereby certify that all of the information supplied in this form and supporting documentation is true and complete, and I understand that the submission of any false information will render this application null and void.

Applicant's Name

Applicant's Signature

Date

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IMPORTANT (Institute's Check List)

The application file should contain the following documents in the order indicated below:

1. An official transcript of all university-level courses taken
2. A comparative mark/grade table if CGPA on the transcript is not out of 4.00
3. Attested scanned copies of diplomas received from a university or equivalent institutions
4. Curriculum Vitae (CV)
5. Portfolio
6. Short Thesis Proposal (for PhD applicants only)
7. Letter of intent stating the reason of applying to the programme (for PhD applicants only)

Interview

Conducted by:

Dean (Name, Surname & Signature):

Applicant's Name: _____

Graduate Programme Coordinator (Name, Surname & Signature):

Program Code: _____ **Accepted** **Rejected** (Explain the reason for rejection below)

If Rejected:

Brief explanation of rejection:

Application can be reconsidered for the academic year: 202__ - 202__ Year _____ Semester

If Accepted:

Regular Acceptance (The student can be enrolled in the graduate program)

Probational Acceptance (The student must attend a deficiency program including the following **deficiency courses**)

(List the course codes to be taken before enrollment in the applied graduate program)

Deficiency Courses (max. 6 courses, up to 18 credits)					Other Conditions (if any):

The student is **exempted** from the following courses (for transfer students only):

Course Code in the Previous University	ARUCAD Course Code

Course Code in the Previous University	ARUCAD Course Code

Additional Remarks:

Dean (Signature, Date):

Graduate Programme Coordinator (Signature, Date):

DEPARTMENT

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INSITUTE	<p>English Proficiency:</p> <p><input type="checkbox"/> Proficient</p> <p><input type="checkbox"/> Need to take the ARUCAD English Proficiency Exam</p>
INSITUTE	<p>Additional Remarks:</p> <p><input type="checkbox"/> Admissions Check</p> <p><input type="checkbox"/> Accepted <input type="checkbox"/> Rejected</p> <p><input type="checkbox"/> ARUCAD English Proficiency Exam Notification</p> <p style="text-align: right;">(Signature & Date) Approval of the Director INSTITUTE OF GRADUATE STUDIES & RESEARCH</p>
REGISTRAR	<p><input type="checkbox"/> Admissions Check</p> <p><input type="checkbox"/> Notifying the Program(s)</p> <p><input type="checkbox"/> Notifying the Student</p> <p style="text-align: right;">(Signature & Date)</p>

Please print the full title of any graduate program selected by the applicant. (*Arch. MA with Thesis*)
If any alternative selection is available, please rank it by the numbers according to level of importance.

PhD Program	Master Program with Thesis	Master Program without Thesis