|  |  |
| --- | --- |
| Student Name&Surname |  |
| Student No |  | Signature |  | Date |  |

|  |  |
| --- | --- |
| Program Type | Academic Year and Semester  |
| [ ] Master with thesis[ ] Master without thesis[ ] PhD | Academic Year |  | Semester | [ ] Fall | [ ] Spring |

|  |  |
| --- | --- |
| Name of the CURRENT Graduate Program  |  |
| Name of the NEW Graduate Program  |  |
| Type of Change | [ ]  From Non-Thesis to Thesis [ ]  From Thesis to Non-Thesis[ ]  From Non-Thesis to Non-Thesis [ ]  From Thesis to Thesis |

|  |  |
| --- | --- |
| Reason for Change  |  |

|  |  |
| --- | --- |
| List of Exempted Courses | The Faculty Graduate Program Coordinator is asked to provide a copy of the up-to-date **Student Course Record form of the current graduate program** to which the student is enrolled, together with the **Student Course Record form of the newly suggested program** that provides the details of courses to-be-transferred.  |
| Course Code | Course Name | Grade |
|  |  |  |
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|  |  |  |
|  |  |  |
| Thesis/Project Supervisor (Title, Name&Surname)If applicable |  | Signature |  | Date |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Faculty Graduate Program Coordinator(Title, Name&Surname) |  | Signature |  | Date |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Dean of the Faculty(Title, Name&Surname) |  | Signature |  | Date |  |

|  |
| --- |
| Decision of the Institute Administrative Board  |
| Meeting Date |  | Meeting & Decision Number |  |
| Decision | [ ]  Approved [ ]  Not Approved |
| Director (Title, Name&Surname) |  | Signature |  | Date |  |

|  |
| --- |
| Approval of the Registrar’s Office |
| Registrar(Title, Name&Surname) |  | Signature |  | Date |  |

**The Registrar’s Office** is responsible of sending one approved copy of this form to following units:

* the Institute of the Graduate Studies and Research,
* the Student’s Department and
* the Accounting Office.